



Share **knowledge** and experience.

For our **world.**

For the **future.**



# To Connect: Boundless possibilities ahead.

Ever since its establishment in 1977, JICE has supported the growth of human resources in developing countries.

By implementing international training programs and helping send Japanese experts abroad, JICE has brought technologies, knowledge and experience nurtured in Japan to people around the world, and to the younger generation who will play a key role in our future.

Our activities will help people achieve great progress, and foster a peaceful and prosperous global community.

We pass Japan's knowledge on to the world and the future. We are determined to do our part in international cooperation.

## Connecting People around the World: Eight Forms of Activities

JICE uses its extensive systems and personnel to conduct a wide range of activities for human resource development.

### International Training Programs



JICE provides management support to international training programs for overseas participants. In accordance with client requests, JICE offers aid in developing training plans, managing the progress of training programs, interpretation, escorting participants during their travels and facilitating training comprehension. JICE assists participants in achieving their own objectives, so that Japan's technologies and experiences can help create solutions for problems in their home countries.

### International Exchange Programs



JICE manages various kinds of international exchange programmes, the short-term invitation / dispatching programmes and exchange activities between Japan and foreign countries for facilitating further mutual understanding. The firsthand exchanges with Japanese students and local people through school visit, home stay and cultural experiences, JICE offers all participants valuable opportunities to deepen understanding about Japan as well as global community consciousness.

### Overseas Student Programs



JICE supports overseas students from developing countries, the Middle Eastern countries, and other countries, collaborating with respective Japanese universities.

By fully utilizing our overseas and domestic networks, JICE supports recruiting and screening applicants, arranges necessary procedures before students' departure, assists their academic and daily life to obtain academic degrees during their stay in Japan.

JICE thus ensures students to learn many things in Japan so that they could contribute to the future development of their own countries.

### Social Integration



JICE has been commissioned by the Ministry of Health, Labor and Welfare to conduct "Employment Preparation Training for Japanese Descent" programs in several areas of Japan where many foreign people live together, and conducts training programs for permanent foreign residents, including those of Japanese descent who seek stable employment in Japan. JICE also translates various reference materials for foreign residents, and dispatches lecturers to teach "cultural co-existence" classes at local municipalities. JICE applies its know-how and a body of staff trained in international cooperation to promote the harmonious co-existence of different cultures in local Japanese communities.

## PROFILE

### Name

Japan International Cooperation Center (JICE)

### President

Sachiko Yamano

### Establishment and history

March 25, 1977 International Cooperation Service Center established  
February 1, 1993 Japan International Cooperation Center established

### Objectives

Contributing to the development of the global society through activities pertaining to strengthening mutually beneficial relationships between Japan and other nations.

### Fixed assets

¥1billion

### Operating budget

¥8.5billion (F.Y.2014)

### Number of staff

265 (As of April 2016)

### Supporting membership system

137 organizations support JICE's objectives and activities (As of April 2016)

## Interpretation Services



JICE has expert training coordinators with specialized knowledge encompassing 30 different languages. They work as interpreters for international conferences, training programs, observational sessions and courtesy calls. JICE training coordinators not only translate languages, but also act as bridges and smooth out communication, taking into consideration different cultural and social backgrounds.

JICE also dispatches its training coordinators overseas to act as interpreters for international conferences and other projects.

## Japanese Language Courses



JICE implements effective and efficient Japanese language courses with experienced in-house Japanese language instructors to enable students to gain practical Japanese ability in a short period of time. JICE offers Japanese language courses not only for training participants, international students and permanent foreign residents in Japan, but also for those overseas. JICE incorporates Japanese culture and tips for daily life in Japan into its curriculum to respond to client needs such as skill acquisition, academic study or job hunting. JICE also helps other organizations at home and abroad implement Japanese language courses by offering continuous support.

## Support for Technical Cooperation Projects



JICE connects overseas project sites to affiliated domestic organizations and offers broad support, managing conferences and symposia, and conducting technical training in Japan for effective project management. In addition, JICE compiles databases on development assistance trends to meet diverse needs with speed and flexibility.

## Support for Development Education



JICE dispatches lecturers to meetings on international understanding to convey our knowledge and beliefs. JICE staff members have rich experience in dealing with many languages, and can provide continuous support for various kinds of education.

## Connecting Heart to Heart: Communication Professionals

In the commissioned training programs for participants from abroad, JICE coordinates training content with lecturers while providing meticulous support such as daily life advice and full mental care to participants. JICE offers such diverse and delicate support because it has professionals with excellent multicultural communication skills. JICE offers a heart-to-heart connection to participants to improve the effectiveness and efficiency of its training programs.



## Connecting Cultures: Exchange Programs

Japan's knowledge is not limited to cutting-edge technology. JICE introduces to visitors "Kaizen" improvement activities, corporate culture, high public morality and environmental awareness, all facets of Japan's development as an economic superpower. Therefore, JICE also puts stress on exchange programs with Japanese people so that visitors realize the strong points of Japanese culture.



## Connecting Communities: Our Network

JICE has one headquarters office and 5 domestic branch offices. More and more communities throughout Japan are accepting participants and offering international exchange opportunities. JICE also has overseas project offices in 12 countries. JICE is constructing networks both in Japan and abroad.

**Headquarters** Odakyu Dai-ichi Seimei Bldg., 16th Floor  
2-7-1, Nishi-shinjuku, Shinjuku-ku, Tokyo 163-0716  
Tel.03-6838-2700 Fax.03-6838-2701

**Branch Offices** ■ **Hokkaido Office**  
4th Floor, Sapporo Tokeidai Bldg., Kita 1 Nishi 2-1, Chuo-ku, Sapporo-shi,  
Hokkaido 060-0001  
Tel. 011-200-0921 Fax.011-200-0931

■ **Tohoku Office**  
6th Floor, Oak Sendai Bldg., 2-5-1 Honcho, Aoba-ku Sendai-shi,  
Miyagi-ken 980-0014  
Tel.022-223-2180 Fax.022-223-2061

■ **Chubu Office**  
Kaga Building 4th floor, 1-7-2, Ohsu, Naka-ku, Nagoya-shi, Aichi-ken  
460-0011  
Tel.052-201-0881 Fax.052-201-0886

■ **Kansai Office**  
Ibaraki Daidoseimei Building 2nd floor, 5-10 Nishiekimae-machi,  
Ibaraki-shi, Osaka-fu 567-0032  
Tel.072-624-8686 Fax.072-624-8681

■ **Kyushu Office**  
3-8-1 Asano, Kokurakita-ku, Kitakyushu-shi, Fukuoka-ken 802-0001  
Tel.093-512-3620

**Project Office**  
JICE Human Resource Development Scholarship Project Office

■ **Uzbekistan Office**  
A1 block A 4th Floor, International Business Center, 107B,  
Amir Temur Street, Tashkent 100084 Republic of UZBEKISTAN

■ **Cambodia Office**  
Unit G04C, Ground Floor of Hong Kong Center, Preah Sothearos Blvd.,  
Chak Tomouk, Daun Penh, Kingdom of Cambodia

■ **Kyrgyz Office**  
2nd floor, 109, Turusbekova Str., KNU, Bld. 7, 720033 Bishkek,  
Kyrgyz Republic  
(Kyrgyz Republic- Japan Center for Human Development)

■ **Tajikistan Office**  
1st Floor, Agency of the Civil Service under the President, 33 Said  
Nosir str., Postal Code: 734003, Dushanbe, The Republic of Tajikistan

■ **China Office**  
Room 606 East Ocean Center, No.24A JianGuoMenWai Avenue,  
Chaoyang District, Beijing 100022

■ **Bangladesh Office**  
L-261, The Pan Pacific Sonargaon Hotel, 107, Kazi Nazrul Islam  
Avenue, Dhaka-1215, Bangladesh

■ **Philippines Office**  
Unit 2F-1, Island Plaza Salcedo, 105 L.P. Leviste Street,  
Salcedo Village, Makati City, Philippines

■ **Viet Nam Office**  
3rd floor, VJCC, Foreign Trade University, 91 Chua Lang, Dong Da, Hanoi,  
Vietnam

■ **Myanmar Office**  
#141-145, 6 (A)/2, 6th floor, Bo Aung Kyaw Street, Kyauktada Township, Yangon,  
Myanmar

■ **Mongolia Office**  
Room #201 Mongolia-Japan Center Bldg., University Avenue, Sukhbaatar  
District, Ulaanbaatar City, Mongolia

■ **Laos Office**  
1st floor, Chao Anouvong Stadium Building (former National Sport Committee),  
Ministry of Education and Sports, Vientiane, Lao P. D.R.

■ **Nepal Office**  
Ground floor, Trade Tower, Thapathali, Kathmandu, Nepal

## Connecting All Activities: Unshaken Conviction

The JICE "Mission Statement" and "Catch Phrase" express our ideal role as a non-profit foundation. They are the bases of all of our activities, as well as our action guidelines.

### Mission Statement:

We, as professionals in human resource development cooperation, help developing countries nurture people to build their nations, while learning together and enhancing mutual understanding. We are committed to creating a world of peace and prosperity.

### Our catch phrase:

Share knowledge and experience. For our world. For the future.