

Sub-Program/Component	Advancement of Governance / Public Administration
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1	University	Yamaguchi University (National)
	Graduate School	Graduate School of Economics
	URL of University	http://www.yamaguchi-u.ac.jp/english/
	URL of Graduate School	http://www.econo.yamaguchi-u.ac.jp/
	Program Name	Public Administration Course
	Degrees	Master of Economics (with certificate of completion of Public Administration Course)
	Credit and Years needed for Graduation	30 Credits 2 Years

2. Features of University

Access to Yamaguchi University

It takes 1 hour and half from Tokyo by airplane, 2 hours from Osaka by super-express to Yamaguchi Prefecture. Yamaguchi University has three campuses: Ogushi campus and Tokiwa campus in Ube city, and Yoshida campus in Yamaguchi city.

Faculties and Schools

Yamaguchi University has Faculties of Humanities, Education, Economics, Science and Agriculture in Yoshida campus, the School of Medicine in Ogushi campus and the Faculty of Engineering in Tokiwa campus. It also has Graduate schools of Humanities, Education, Economics, Science and Engineering, Medicine, Agriculture, East Asian Studies, Innovation and Management of Technology and the United Graduate School of Veterinary Sciences.

International Students of Yamaguchi University

More than 295 international students from 31 countries are studying at Yamaguchi University (as of 2011.6.1). Most of them are students from Asian countries, but several students from Africa, Europe and South America are also studying here.

Japanese Language Courses

Japanese language courses are offered to graduates in an optional basis. There are courses for beginners, intermediate students and advanced students. Foreign students can take any of the courses according to individual ability of Japanese. All the courses are acknowledged as credits for undergraduates. Moreover, the students who do not need credits but want to audit can take a course with a permission of the lecturer.

Support Systems

Graduate students can basically use the tutor system as long as one year. In this system, Japanese senior students help international students study and live in Japan. Each international student can have one supporting Japanese senior student.

Strengthening Support to International Students

In the University's medium-term target, the following goals are established related to acceptance of foreign students:

- to enhance guidance towards foreign students.
- to enforce support scheme involving local community and municipality to secure provision of reasonable priced good quality lodgment.
- to improve network scheme for consultation of students by appointing professors in charge of foreign students registered in graduate schools.
- to strengthen follow up scheme to support from educational and living aspects in order to fulfill the initial objective set up by foreign students.

※International Student Center (ISC)

The International Student Center of the university provides international students with systematic language instruction, advice and information on academic and everyday life.

The center helps international students with the followings:

- Problems concerning academic matters.
- Problems concerning daily life (visa, private matters, etc.).
- Financial problems.
- Advice on psychological and health problems. The advisory staff maintains close contact with their counterparts in the Health Center, especially concerning psychological problems.
- In addition to Japanese, advisory services are available in English, Chinese, and Korean. In the advisory room, international students can consult advisors in their native language.
- Acts as an intermediary between local community involving foreign students into local festivals, community activities and others in order to interact with local people and traditions.

Research Guidance Policy

The research guidance policy at Public Administration Course of Graduate School of Economics are as follows:

- 1) For each student a supervisor professor is appointed beforehand depending on the research proposal starting to work immediately after the arrival of the student. Senior students as tutors are available for first year following up all aspects of daily life from academic to private matters. Thesis instruction is conducted in a multidisciplinary way by appointing one main supervisor and two sub-supervisors for each student. The main supervisor guides the students all round the year providing practical person to person research advice.
- 2) Informal gatherings for discussion with graduate students are held every year concerning curriculum, research advice scheme, academic and daily life support, etc. in order to improve course management and quality of education. Consideration about religious restriction is also given whenever there is party or whatever gatherings are held. Moreover, attention is also given to family accompanying the students related to daily life, social life and health with close coordination with volunteers of local community.
- 3) Supervisor professors usually hold periodical tea parties or lunch sessions to interact with Japanese students in order to expand friendship and personal network of foreign students.
- 4) Short visit e.g. half to one week visit to local and central public administration offices is conducted at yearly basis depending on the research needs of each student. Such an experience allows students to acquire practical understanding of effective public administration and serve as the basis for comparative study of various aspects of public administration. So far, visit to central government ministries and agencies, local judicial

offices, tax bureaus, prefectural police headquarters, aid agencies, municipal offices were conducted in the past years. For each visit, one hour and half lecture by each agency bureaucrat is delivered followed by questions and answer session.

3. Features of Graduate School

Public Administration Course of Graduate School of Economics maintains experienced professors in the field of policy development projects in various Asian developing countries as well as experts in East Asian studies. Specialized professors especially designated to deal with JDS students are also admitted to provide practical guidance and supervision to their specific needs. Public Administration Course is specifically and carefully designed to be implemented systematically and in a consistent manner to develop academic and empirical capacity of JDS students. Depending on research proposal, if it requires interdisciplinary guidance, more than one professor is available by way of conducting joint instruction to specific student.

In developing countries, in the field of public administration, effective and practical implementation of policies are hindered due to ineffective administrative system and/or organization, corruption, defective law and order, failed judicial system, etc. Efforts to deliver administrative service that matches with community needs, reforms in public servant system and/or government organizations are conducted, however, due to lack of practical experience, each country is facing several difficulties.

In addition, under the conditionality imposed by International Organizations, decentralization of the government is on the way requiring capacity building of local governments in the financial, administrative and social management at local level including administration of ODA projects.

Our Graduate School allocated two professors in public administration related discipline having experience of providing their knowledge into several ODA projects for more than 20 years including projects funded by World Bank, Asian Development Bank, JBIC and JICA. Such an experience is fully applied to guide the JDS students to find out solutions to their specific problem consciousness.

Our Graduate School understands that human resource development in 1) management of public policy, 2) decentralization of public administration and 3) improvement of governance and anticorruption is crucial for stable nation building, and aims to train students to be talented and leading professionals who will be able to exhibit expertise in solving various problems from a broad range of perspectives related to public administration.

4. Features of the Program

The program offered consists of disciplines to acquire; 1) basic academic skills required in the study of public administration and management; 2) the fundamental knowledge and skills required in the implementation of public administration; and 3) to study advanced topics related to public administration and other subjects to allow the acquisition of the theories and specified knowledge required in the implementation of efficient public administration.

Considering that not all of JDS students are familiar to social science study, compulsory disciplines such as “academic writing” and basics of “economics” and “statistics” are offered in the first semester in order to prepare for subsequent advanced disciplines.

Field studies are conducted in an ad hoc manner depending on the needs of research proposal by way of visiting local administrative offices, tax bureaus, police headquarters, land administration offices, judicial affairs bureaus and other relevant Japanese public institutions.

Based on academic cooperation agreement with foreign universities, exchange of expert

professors and joint research projects is conducted periodically from 2009.

In addition to above, preparations over code sharing classes involving relevant Asian universities by way of TV conference system is on the way to involve academic brains from all over Asia. Nowadays, the field of public administration in Asia requires also capacity for effective policy coordination with neighboring countries, thus the importance of creating network and sharing of knowledge in this area by way of code sharing classes will be quite effective to build capacity of JDS students.

Moreover, in 2008, our Graduate School sent three of JDS students to a conference held by Kyushu University entitled "Transformation of Asia by Social Information Infrastructure". In this conference, NGO, International Organizations introduced practical projects and discussed about the way to build social information infrastructure. Subsequently, in 2010, a student was sent to India for NAPSIPAG conference to present her research results as well as in 2011 two students were sent to World Business Institute Conference in New York and APEA conference in Pusan, South Korea respectively for presentation of their research topics.

For the future, our Graduate School will continue encouraging JDS students' participation in such valuable conferences as well as holding and sponsoring similar events.

5. Necessary Curriculum to Obtain to the Degrees

See the attached sheet.

6. Academic Schedule

First Year

<u>October</u>	Entrance, Enrollment Ceremony Orientation of Graduate School of Economics Beginning of 1 st . Semester Training Workshop for New Foreign Students
<u>Early November</u>	Foreign Students Talkfest
<u>Early December</u>	Excursion for Foreign Students (Kyoto)
<u>Late December</u>	Winter Break (~beginning of January)
<u>Early February</u>	Experiential Activity Excursion (skiing)
<u>April</u>	Beginning of 2 nd . Semester
<u>Early August</u>	Summer Break (~end of September)

Second Year

<u>October</u>	Beginning of 1 st . Semester
<u>Early November</u>	Foreign Students Talkfest
<u>Early December</u>	Excursion for Foreign Students (Kyoto)
<u>Late December</u>	Winter Break (~beginning of January)
<u>Early February</u>	Experiential Activity Excursion (skiing)
<u>April</u>	Beginning of 2 nd . Semester
<u>End of June</u>	Delivery of Master's Thesis
<u>Early August</u>	Summer Break (~end of September)
<u>September</u>	End of Graduate Program, Commencement Ceremony

7. Facilities

Dormitories

Yamaguchi University has 2 International Houses as dormitories for international students, 1 in Yoshida campus, the other in Tokiwa campus.

The maximum length to be an occupant of an International House is basically 6 months, but if the International Student Center (ISC) allows the extension of the stay, students can stay longer. When students start to live there, a deposit fee is required.

The room is classified into single, couple and family type equipped with refrigerator, washing machine, air-conditioning, bed and study desk.

The ISC selects the residents of the International Houses in January for the residents supposed to move in between April and September; in July for the residents supposed to move in between October and May next year. Every year, the number of the students who want to live in the International Houses exceeds that of the rooms we can supply. So ISC casts lots for the residents and considers the students' length of stay in Japan, their status of international students, etc..

Research Room

For graduate students, research rooms are allocated, each room with up to eight students.

The study desks and room numbers at Graduate School of Economics are designated at the time of registration so as to be able to start immediately after the enrollment ceremony. Each room is equipped with air conditioning, washing stand, printer, etc..

Library

The central library is available 24 hours. Additionally, the library of East Asian Study Institute is available at the Faculty of Economics where students can find more than 780 series of specialized journals and periodicals. Special collection for JDS students is also available equipped with study desks. Trained staffs are on standby to give advice and support to students looking for specific data or academic information needed for research works.

Copy Facility

Students are allowed to take up to 1,500 sheets of copy per year free of charge.

New Research Building

New four story research building for graduate students (belonging to Graduate School of Economics and Graduate School of East Asian Studies) was inaugurated in April 2010.

8. List of faculty members capable of guiding JDS fellows

- *T. Takemoto
- *Y. Kashiwagi
- *J. Nomura
- N. Phuc Huu
- *M. Yamada
- *S. Terachi
- *K. Hamashima
- *E. Habu
- *M. Nakama
- *T. Umada

*K. Ishikawa
T. Imazu
*M. Loehr
*R. Chen
*S. Nabeyama
*H. Saito
T. Sakano
*S. Yamashita
M. Maruyama

In the Graduate School, when a student is admitted, supervisory professors are appointed beforehand depending on student's specific area of study. Those professors are prepared to start supervision immediately after the arrival of students. Concerning thesis writing, vice supervisor is appointed at an early stage providing generous and careful guidance.

9 . Message for Applicants

Public Administration Course at Graduate School of Economics is awaiting Bangladesh students with its deep knowledge about your country. Professors are experienced in South Asian countries especially focusing on countries under administrative reform of public sector. We know well about Bangladesh situation, its historical evolution and governing structure. Professors with experience as visiting professors to Dhaka University and instructors to training courses at BCS Administration Academy under Ministry of Public Administration through JICA human resource development projects are available to guide you on your research theme.

Graduate School of Economics (Public Administration Course)

- Course Program (From October 2011) -

Subject	Instructor	Credit	2011	2012		2013
			2 nd . Semester	1 st . Semester	2 nd . Semester	1 st . Semester
Preparatory Courses (Compulsory)			1 st . Year		2 nd . Year	
Academic Writing	T. Takemoto	1	○		○	
Mathematics for Economics	Y. Kashiwagi	1	○		○	
Economic Statistics	J. Nomura	2	○		○	
	N. Phuc Huu					
Core Courses (Compulsory)			1 st . Year		2 nd . Year	
Economics	M. Yamada	2	○		○	
Public Economics	S. Terachi	2	○		○	
Development Economics	K. Hamashima	2	○		○	
Public Administration	E. Habu	2		○		○
Local Government Finance	M. Nakama	2		○		○
Program Evaluation	T. Umada	2		○		○
International Trade and Economic Policy	K. Ishikawa	2		○		○
Elective Courses			1 st . or 2 nd . Year			
Postwar Japanese International Policies	T. Imazu	2	○		○	
Media and Society	M. Loehr	2	○		○	
Environmental Policy	R. Chen	2	○		○	
Social Policy Study	S. Nabeyama	2			○	
Regional Economics	H. Saito	2		○		○
Public Debt Management	T. Sakano	2		○		○
Cost-Benefit Analysis	S. Yamashita	2		○		○
Advanced Public Administration Studies	M. Maruyama	2	○		○	

Graduate School of Economics – Yamaguchi University - Public Administration Course -

○First Year

Preparatory Courses (Compulsory)

Objectives: To acquire the basic skills required in the study of public administration management such as thesis writing skills, mathematics for economics, economic statistics.

(Quarter & Semester: 1 to 2 credits courses, to a total of 4 credits)

No.	Course Name	Credits
1	Academic Writing	1
2	Mathematics for Economics	1
3	Economic Statistics	2

Core Courses (Compulsory)

Objectives: To acquire fundamental knowledge and skills required in the implementation of public administration such as public economics, public administration, program evaluation and others.

(Semester: 2 credits courses, to a total of 14 credits)

No.	Course Name	No.	Course Name
1	Economics	5	Local Government Finance
2	Public Economics	6	Program Evaluation
3	Development Economics	7	International Trade and Economic Policy
4	Public Administration		

○First and Second Year

Elective Courses

Objectives: To study advanced topics related to public administration and other subjects to allow the acquisition of the theories and specified knowledge required in the implementation of efficient public administration.

(Semester: 2 credits courses, to a total of 4)

No.	Course Name	No.	Course Name
1	Postwar Japanese International Policies	5	Regional Economics
2	Media and Society	6	Public Debt Management
3	Environmental Policy	7	Cost Benefit Analysis
4	Social Policy Study	8	Advanced Public Administration Studies

*****Additionally, students must take in the first year, Seminar I A (2 credits) and Seminar I B (2 credits) and in the second year, Seminar II A [Thesis Instruction] (2 credits) and Seminar II B [Thesis Instruction] (2 credits) .**

○Graduation Requirements

Preparatory Courses	4 Credits
Core Courses	14 Credits
Elective Courses	4 Credits
Seminar I A	2 Credits
Seminar I B	2 Credits
Seminar II A (Thesis Instruction)	2 Credits
Seminar II B (Thesis Instruction)	2 Credits
Total	30 Credits