Component	Public administration reform (Vietnam)

1	**University**	**Meiji University** (Private)
	Graduate School	Graduate School of Governance Studies
	URL of University	http://www.meiji.ac.jp/cip/english/
	URL of Graduate School	http://www.meiji.ac.jp/cip/english/schools/graduate/governance.html
	Program name	Major in Governance Studies (1) Public Policy Program (2) International Development Policy Program (3) Community Planning and Management Program
	Degrees	Master of Public Policy
	Credit and years needed for graduation	40 Credits,2 Years

2. Features of University

<History and Now>

Meiji University was founded in January 1881 as the Meiji Law School by a group of young lawyers barely in their 30's: Tatsuo Kishimoto, Kozo Miyagi, and Misao Yashiro. It was an era characterized by Japan's urgent need to develop as a modern independent nation. The three founded the Meiji Law School in their fervent hope to "foster bright capable youths who would lead a modern civil society in Japan".

Although confronted with countless obstacles and hardships along the way, Meiji University was born as a site for learning and education. Continuing its growth without ever ceasing to ring the chimes of liberty, Meiji University has expanded as one of the prominent private universities of Japan, celebrating its 120th anniversary in 2001. With Rights, Liberty, Independence and Self-government as its guiding principles, Meiji University is committed to fostering students who satisfy the requirements of "austerity and sturdiness", "creation of new intellect" and "needs of the times". Having sent out more than 400,000 graduates into the world to date, it has contributed vastly to the progress of society. The achievements of the university's numerous alumni actively engaged in key roles in various walks of life are highly reputed.

<Campus>

We have three campuses: Surugadai Campus, the Izumi Campus and the Ikuta Science Campus, which are all located in the heart of Tokyo, the capital of Japan. Good access from the center of Japan to whatever places students wish to visit guarantees to spend fruitful campus life that they carry out their research and study effectively and efficiently toward the successful accomplishment.

<Strategy toward the global society>

We are ranked solidly among the best universities in Japan, currently consisting of 9 undergraduate schools and 9 graduate schools. With the wide range of fields offered by the university, students can make the best used of the advantage that interdisciplinary approaches can be taken at their own preference.

Today, with the rapid progression of globalization, the way nations position themselves is changing,

and with this as a backdrop it is plain to see that Japan's universities are also changing. Ways of thinking are changing as things are seen through an international light, and it is now seen as a matter of urgency to produce graduates who can be active on the world stage. Here at Meiji University, we are aiming to be one of the top universities in this global society, and we are making great strides in innovating education and research at the University. In addition to that, with the founding spirits of "rights, liberty, independence and autonomy", Meiji University is considering the importance of the university social responsibility, especially contributions to the international community.

３． Features of Graduate School

From Government to Governance: Toward a New Ideal of Society Based on Collaboration among Diverse Individuals and Organizations

The goal of the Graduate School of Governance Studies, "Governance Research", is to develop students into skilled professionals with a high degree of specialist knowledge and abroad, international perspective, to leverage the benefits generated by public policy education and research programs to support policy creation by local communities and governments, and to develop students into professionals with a high degree of specialist knowledge and an international outlook. The course is aimed at people involved in local politics and administration as well as international cooperation-heads of local government, assemblymen and women, civil servants, NPO and NGO staff and even corporate employees-as well as universities graduates seeking to enter the civil service and who have an interest in these areas of public policy.

We also offer courses in English for foreign students, including those on government scholarships or whose studies are otherwise funded by the government, as well as long-term government development aid trainees. Under the English track, three programs, namely "Public Policy Program". "International Development Policy Program" and "Community Planning and Management Program" are provided, so that students can selectively study most relevant subjects to their own research interests. (See 4. Features of the Program for more details).

Public policy refers to the creation of policy based on collection and study of relevant materials and thorough analysis of policy issues in Japan and overseas. This is indeed a complex processing involving in-depth reviews of the policy-making process from planning through to finalization; consideration of how the process can be revised and streamlined to better meet its objectives (e.g., by having members of the community participate); simulation of how policies will play out in practice to gauge their feasibility in terms of meeting objectives; use of experimental policies to identify potential obstacles and their root causes; and policy revisions. Finally, or at least inter-annually, the results of the policy are collated and assessed.

The goals of the Graduate School of Governance Course are to establish a new realm in the science of public policy, a comprehensive science that integrates the three existing major fields of study (politics and administration, economics and finance, and law), and to develop students into highly specialized educators armed with practical and technical knowledge.

４． Features of the Program

1) Curriculum Structure

The English degree track is designed to accept both Japanese and international students. While refining the approach of various specialized disciplines to global problems, we aim to study issues

of governance—essentially, how governments, corporations, and citizens should be involved in the management of society—based on case analyses of economic development, political and administrative reforms, and related areas in Japan and other countries, with an emphasis on the postwar period.

2) The Three Programs

The three programs that form the degree track are both global and local in scope. Their cores consist of, respectively, Public Policy, International Development Policy, and Community Planning and Management. From these standpoints, they take up major topics of immediate relevance to contemporary world issues, including decentralization, “good enough governance,” citizen participation, sustainable development, economic development cooperation, regional development, poverty reduction, and crisis management.

(1) Public Policy Program

The program is designed to cover the public policy process, from identifying issues to formulating, implementing, and evaluating policies. Underlying this design is the growing importance of related knowledge and expertise to the policy process, including expertise in political science, public administration studies, and business management-style efficiency. Specific courses provide an understanding of all aspects of governance, covering not only political science, public administration studies, public finance, public management, and urban policy, but also policy studies designed to familiarize students with the actual status of developments in these areas.

(2) International Development Policy Program

Drawing on disciplines concerned with international economics and the environment, the program is designed to give students an understanding of the global issues of sustainable development and poverty as viewed from various social system perspectives. While economic development based on market principles has created a wealthy society, it has also posed global problems such as environmental degradation and income disparity. As points of entry to address these issues in the public policy arena, the courses focus on international development policy, macro- and micro-economics, environmental policy, environmental economics, resource management, and related areas.

(3) Community Planning and Management Program

The community is where governance comes most closely in contact with people’s lives. Framing global issues from local perspectives, the program is organized around the process of making, implementing, and evaluating policies for their solution. It also focuses on crisis management and the role of the community in responding to natural disasters and terrorism, which have been increasing in recent years. Areas covered include community policy, community development, NPOs, social development, crisis management, and disaster management.

3) Thesis Guidance

Research Method: In these seminar courses with consultation of his/her advisor, students choose a governance-related topic, conduct their own research from perspectives including theoretical studies and policy analysis after reviewing the relevant literature, and consider the appropriateness of their definition of the topic.

Research Paper: These seminar courses focus on the writing of academic papers. Students can learn how to construct a theory and employ research methods, data analysis techniques, and related skills in writing actual papers on their own research topics.

4) Special program for JDS Fellows

Since the carrier of the most of JDS students are administrative officers playing important roles in their respective countries, site visits to governmental organizations both at the central and local level are arranged for the students. Special lectures by distinguished invited lecturers in Japan and abroad are also arranged several times a year to help students deepen their understanding of practical management methods they have adopted.

In addition, our students can take special classes designed for non-native English speaker. It is expected that they can develop the ability of English and acquire good enough skills as well before going into writing thesis through the courses.

５. Necessary Curriculum to Obtain to the Degrees

1. Requirement for the completion of the Master's course are;
   1) To earn 40 credits and complete Master's thesis.
   2) To complete courses of "Research Method 1", "Research Method 2" in the first year and "Research Paper 1" and "Research Paper 2" in the 2nd year instructed by his/her supervisor.
   3) In addition to the above, students are required to earn 2 credits at least of the courses instructed by his/her supervisor.
2. The number of maximum credits that can be registered per year is up to 36 credits.
3. The inter-departmental courses are not counted as required credits for graduation in principal. However, several specific courses admitted by the Graduate School of Governance Studies can be counted up to four credits for the graduation. It must be noted that these courses shall be included in the maxim credits of 36 per year. The specific courses will be announced in the orientation to be held at the beginning of the spring semester.

4. Subjects

(Some subjects are subject not to be offered due to the availability of professors)

<u>1) Public Policy Program</u>

Governance I, II
Intergovernmental Relations I, II
Urban Policy I, II
Public Administration I, II
Comparative Public Administration I, II
Public Policy I, II
Comparative Local Government I, II
Public Finance I, II
TQM in Public Sector I, II
Spatial Planning
International Relations I, II
Comparative Foreign Policy I, II
Program Evaluation
Policy Studies
Research Method 1, Research Method 2, Research Paper 1, and Research Paper 2

<u>2) International Development Policy Program</u>

Politics and Development I, II
Economic Development I, II
Japanese Economy in International Environment I, II
Macroeconomics I, II
Microeconomics I, II

Growth Theory and Developing Countries I, II
Planning for Macroeconomic Policy I, II
Quantitative Analysis of Economic Policy I, II
Fiscal Policy and Development
International Economics and Finance
International Investment
Economic Cooperation I, II
Government and Politics in Middle East and Africa I, II
Politics and Economics in East Asia I, II
Environmental Policy I, II
Environment and Economics I, II
International Law of Environment I, II
Urban Management and Environment
Resource Management
Environmental Assessment
Environmental Policy and Community
Policy Studies
Research Method 1, Research Method 2, Research Paper 1, and Research Paper 2

3) Community Planning and Management Program

Community Policy and Management I, II
Regional Planning I, II
Community Development and Industrialization I, II
Social Development I, II
NPO/NGO Study I, II
Human Resource Management
Crisis Management I, II
Crisis Management and Public Administration I, II
Crisis and Contingency Management
Crisis Management and Leadership
Disaster Recovery and Rehabilitation
Risk Management
Information Management and Crisis
Education for Crisis and Contingency Management
Policy Studies
Research Method 1, Research Method 2, Research Paper 1, and Research Paper 2

６． Academic Schedule

Academic Calendar

Autumn Semester begins: late September
Winter vacation: Late December to early January
Autumn Semester ends: early February
Graduation ceremony (for March graduates): March 26
Spring Semester begins: mid-April
Spring Semester ends: July 31
Summer vacation: August 1 to September 19
Graduation ceremony (for September graduates): September 19

７． Facilities

State-of-the-Art Facilities in an Ideal Location in Central Tokyo

The Graduate School of Governance Studies is located on Meiji University's Surugadai Campus. This location and the range of available resources provide an ideal study environment for professionals in government and public administration.

The Campus

Easily Accessible Surugadai Campus

Surugadai Campus is the traditional heart of historic Meiji University. Graduate School classes are held in the Academy Common located in the campus, the university's new symbol. This building was opened in April 2004 primarily to serve as a lifelong education center open to the community; it has eleven floors above ground and two basement levels and is fully equipped with state-of-the-art technology. Access to the campus is excellent, with the nearby Japan Railway service and five subway lines making it an easy commute for busy professionals.

Study Area in Building 14 with Full Internet Access

Private study space is provided for students of the Graduate School of Governance Studies. Each carrel is equipped with a power outlet and LAN connection for laptop computers. Full Internet access allows students to consult online journals, external databases, and library catalogs. There are also lockers, copying machines, and an open printer service. (Hours: 7:00 a.m.–11:00 p.m.)

Discussion Rooms and Graduate Schools Lounge

Discussion rooms on the fourth floor of Building 14 can be used for group study and other purposes. There is also a lounge shared by the four professional graduate schools.

International Student Lounge

We operate a special lounge only for international students studying at G.S of Governance Studies. Students can spend their free time there reading magazines on international issues, using a computer provided as well as doing preparation and reviewing classes for their self study. What is more, one of the best privileges in using the lounge is that they can broaden their view of things through the communication with other students from variety of countries across the world that is essential to become outstanding leaders in this global society after graduation.

Library (Surugadai Campus)

Comprehensive Central Library with over 1.4 Million Volumes

The 12,485 m2 Central Library provides seating for 1,274 readers. Its extensive collection includes 1.4 million books, 21,000 newspaper and journal titles, and a comprehensive range of electronic materials on microfiche, CD-ROM, and other digital media. The catalog database can be searched using the OPAC system, and the library provides free access to the essential database LexisNexis and many other academic databases.

Bookstore

Sanseido Bookstore Meiji University Surugadai Campus Branch

The Sanseido Bookstore operates a branch in Basement Level 2 of Building 12 on the Surugadai Campus. Here students can buy not only course texts but all the books and journals needed to support their studies. Meiji University students receive a 10 percent discount on all book purchases on presenting their Student ID.

Store hours: 10:30 a.m.–7:30 p.m. (weekdays), 10:30 a.m.–6:00 p.m. (Saturdays)

(Hours vary according to the academic calendar.)

Student Dining Facilities

A Cafeteria-style Dining Hall with a Superb View over the City

The student dining hall, Sky Lounge Akatsuki, is located on the 17th floor of Liberty Tower. The 365-seat cafeteria-style facility features a superb view over the city. Drinks and light meals are also available in the Café Pensée coffee shop on the first floor of the Academy Common.

- Sky Lounge Akatsuki

Hours: 10:30 a.m.–7:30 p.m. (weekdays), 10:30 a.m.–5:00 p.m. (Saturdays)

•Café Pensée

Hours: 10:00 a.m.–8:00 p.m. (weekdays), 10:00 a.m.–6:00 p.m. (Saturdays)

Meiji University may not be able to provide dormitory for international students of Graduate School of Governance Studies.

８. List of faculty members capable of guiding JDS fellows

Please see the attached 'List of Faculty Members'.

９. Message for Applicants

Japan entered the twenty-first century still suffering the aftereffects of the collapse of the bubble economy in the early 1990s. This prolonged slowdown shook the confidence and pride that the Japanese had developed during their postwar era of spectacular growth, while rapid globalization cast doubt on the nation's ability to compete internationally. Now we are in the midst of a worldwide recession triggered by the U.S. subprime loan failure. Under these pressures, we will without doubt see great changes in the political and administrative environment. In the coming era, people will be more aware of how their own communities are managed by local bodies, and there will be a growing need for cooperation and collaboration between the national and local governments. Japanese companies, having shown signs of recovery, must now withstand a renewed economic downturn, and they are also being called on to contribute more to society. In short, we can no longer rely on solutions that have worked in the past; we are facing new problems, and the responsibility for solving them lies in our own hands.In other words, it is now urgent that we strengthen the capacity of actors at the local level to formulate and implement policy.

Against this background, the objective of the Graduate School of Governance Studies, as a professional graduate school, is to produce graduates capable of meeting the political and administrative needs of the coming era. Our unique program is designed to train professionals with advanced knowledge, vision, and a high level of ability to formulate and carry out policy. The program is entitled "Governance Studies," rather than "Government Studies," to reflect the ideal of the political and administrative systems now taking shape. The era we are entering is one of collaboration in which national and local governments, the people of each community, corporate enterprises, NPOs, and NGOs must all join forces in the management of society.

In the Graduate School, highly motivated students consider a wide range of policies while working closely with teachers who have extensive international and practical experience. A major feature of the program is the student-centered curriculum, based on case studies and presentations on ongoing issues. Elected representatives, public servants, corporate employees, NPO and NGO workers, and people who aspire to political or public service careers come together at the Academy Common, and each of them plays a leading role. The program nurtures the individual's latent ability and commitment in order to produce the future leaders of governance. And even after their two years at the Surugadai Campus have ended, the Graduate School's alumni can look forward to maintaining a lifelong network as members of the "governance family."

We all are looking forward to receiving promising candidates who are eager to think together on the public administration reform of Vietnam for the better future of your country.

End of Paper

List of Faculty Members

	Course Instructor	Subjects	Research Field
Visiting Professors /Lecturers	Junichiro Yabuta (Visiting Professor)	Regional Planning 1, 2 Community Development and Industrialization 1, 2	Development Planning in Developing Countries
	Kosaku Dairokuno (Professor)	Comparative Public Administration 1, 2	Comparative Public Administration, Comparative Politics
	Etsuko Katsu (Professor)	Japanese Economy in International Environment 1,2	International Finance
	Yumi Horigane, Ph.D. (Professor)	Politics and Development 1,2	Political Economy of Development, Comparative Politics in Asia
	Nobuhisa Taira, Ph.D (Lecturer)	Public Policy 1,2	Urban Policy, Policy Evaluation
	Lau Sim Yee (Lecturer)	Economic Development 1,2	Southeast Asia Development Technology Transfer in East Asia
	Aki Yonehara, Ph.D. (Lecturer)	Social Research Method	Education Policy in Developing Countries
	<Other subjects offered in English> Public Administration 1, Micro Economics 1, 2 , International Economics and Finance , International Investment ,Economic Cooperation 1, 2 , Environment and Economics 1, 2 , Crisis Management and Public Administration 1 Disaster Recovery and Rehabilitation, Policy Study VII-G Japanese Business Management"		

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List of Faculty Members

	Course Instructor	Subjects	Research Field
Faculty Members	Hiroo Ichikawa, Ph.D. (Dean of the School of Governance Studies, Professor)	Urban Policy 1,2 Research Paper 1,2 Research Method 1,2	Urban Policy
	Yasushi Aoyama (Professor)	Spatial Planning Introducing Spatial Planning to Tokyo Research Paper 1,2 Research Method 1,2	Urban Policy
	Nobusato Kitaoji (Professor)	Total Quality Management in Public Sector Policy Study XI-C Introducing TQM to Public Sector Research Paper 1,2 Research Method 1,2	Public Management, Program Evaluation
	Shigeru Yamashita (Professor)	Comparative Local Government Policy Study VIII-I Education for Crisis and Contingency Management Policy Study IX-D Local Government in Policy Study XI-A Human Resources Development in Local Government Research Paper 1,2 Research Method 1,2	Local Government
	Takafumi Kanemura (Professor)	Public Finance Policy Study XI-D Tax Policy and Tax Administration Research Paper 1,2 Research Method 1,2	Local Government Finance, Public Sector Accounting
	Kyoko Ryu (Professor)	Governance 1,2 Research Paper 1,2 Research Method 1,2	Public Administration
	Yuriko Minamoto, Ph.D (Professor)	Program Evaluation Policy Study XI-E Community Participation in Policy Formulation Research Paper 1,2 Research Method 1,2	International Development, Social Development Evaluation Research
	Yuichi Sasaoka , Ph.D (Professor)	Comparative Foreign Policy 1, International Relations 1･2, Government and Politics in Middle East and Africa 1･2, Research Paper 1･2, Research Method 1･2	International Relations
	Makoto Nagahata (Professor)	Human Resource Management, NPO/NGO Study1･2, Research Paper 1･2, Research Method 1･2	International Relations NGO/NPO Management
	Elena Shadrina, Ph.D (Senior Associate Professor)	Macro Economics 1･2, Planning for Macroeconomic Policy, Research Paper 1･2, Research Method 1･2	Economics National Economy Governance
	Kazuyuki Sasaki (Senior Assistant Professor)	Crisis Management, Crisis Management and Leadership, Crisis and Contingency Management, Research Paper 1･2, Research Method 1･2	Crisis management
	Rosario Laratta, Ph.D (Senior Assistant Professor)	Community Policy and Management 1･2, Social Development 1･2, Research Paper 1･2, Research Method 1･2	Sociology
	Thomas E. Jones , Ph.D (Senior Assistant Professor)	Environmental Policy 1･2, Environmental Assessment, Research Paper 1･2, Research Method 1･2	Environmental Policy Forest Science

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